**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council on Monday 6th June, 2016 in the village hall.**

**Present:**  Cllrs: Ken Hayward, Chairman, Paula Knott, Vice Chairman, Nita Wyatt,

Mike Palmer, Joyce Parsons, Adrian Jones, Trevor Battle. Clerk: Janet Gobey

Also present: County Cllr. Mike Rigby, Footpath Liaison, Phil Bareham, Footpath Liaison and ten members of the public.

The meeting started at 7.04pm with open discussion for the public, matters raised were:

1. A passing place requested for the Rectory Road past Leafield House. This has been

requested previously but so far no response from Highways, the Clerk will chase.

1. The advance warning sign for the pedestrian crossing is still facing the wrong way,

Cllr. Rigby will chase Highways.

1. Cllr. Mike Palmer gave a report regarding the Loneliness and Isolation meeting he

attended in Wellington – to be placed on the agenda for the next meeting.

1. Cllr. Hayward read an email from a member of the public objecting to the non-

removal of a fallen tree in Halse. The Clerk will contact the contractors who carried out the work to the bank to enquire if they will remove it.

**1.06.16 Apologies for absence**

Cllrs. Jean Adkins, away on holiday and Paula Clinchant, working.

**2.06.16 Declarations of Interest**

Cllrs. Adrian Jones and Paula Knott declared a personal interest in item no. 9

 as members of the Playing Field Committee.

**3.06.16 To approve the minutes of the Annual Parish Council meeting held on**

 **the 9th May, 2016.**

The minutes were approved and signed by the chairman.

**4.06.16 Police Matters**

A comprehensive report has been submitted by our new PSCO Emma Carter,

 the Chairman read the report, which gave details of all incidents in the

 Parish over the last month. The full report is available from the Clerk.

**5.06.16 Highway Safety – Pen Elm Hill**

The hedge has been cut back to aid visibility and various other suggestions

 were put forward. Traffic lights to aid pedestrians crossing, would not be

 accepted by Highways. The preferred option would be a reduction in the

 speed limit to 30mph.

 It was agreed the Parish Council and Cllr. Rigby would request signs which

 stated “Pedestrians Crossing” and “Traffic merging from the left”. The Parish

Council will request the reinstatement of the rumble strips which

disappeared when the road was re-laid with tarmac.

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It was agreed to take item 14. Reports (a) SCC next.

**14.06.16 Reports (a) SCC**

Flood prevention measures in Station Road

A member of the public has raised an objection to the raising of the ‘flood’

 humps in Station Road, but this has now been resolved.

 Brock House

 The legal case is ongoing regarding who is responsible for the cost of

 rebuilding the nursery.

 8.12pm Trevor Battle left the meeting.

**6.06.16 Planning: (a)**

34/16/0014 Outline planning permission for 915 units etc. at Staplegrove.

 8.15pm Trevor Battle returned to the meeting.

 This was discussed at length and it was agreed to raise the same highways

 concerns as arose for the first half of the development and to support

 Staplegrove Parish Council’s objections. Agreed unanimously.

 25/15/0008 New wall to block opening at “Farthings”, Langford Lane No comment made.

 **(b) Applications received since issue of agenda –** none received.

 **(c) Approvals and refusals** – none received.

**7.06.16 Update regarding installation of defibrillator**

 Trevor Battle gave an update.

Heartstart is in communication with the Co-op shop, the equipment has

 been delivered and hopefully will be installed in the next few weeks.

 Free training for 16 people will be available although the unit is designed

 to be operated by any member of the public whether trained or not.

 Thanks were given to Trevor Battle for taking this forward.

**8.06.16 Update regarding lighting through the churchyard.**

The Chairman read the email from Stuart Goble, the PCC have agreed that

 they do not wish to disturb the ground in the churchyard and that the

 bollards would not be in keeping with the church. Various alternatives were

 put forward. It was agreed to make further enquires if land outside the

 churchyard could be used to install lighting.

**9.06.16 Transfer of St. Modwen land to Taunton Deane for new playing field**

 **and update regarding undergrounding of cables.**

 The undergrounding has been completed, it was agreed to set up a meeting

 with Taunton Deane to pursue the land transfer. To be placed on the agenda

 for the next meeting.

**10.06.16 To consider purchasing additional dog bins for the village.**

After discussion the Chairman proposed installing a new dog bin at the

 junction of the footpath over the railway bridge and the footpath from

 Station Road. Seconded Adrian Jones, agreed.

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**11.06.16 Update regarding new village name signs.**

 Highways have agreed a ‘dragon’ emblem can be incorporated into the

 new village name signs. It was agreed to obtain an estimate for three signs,

 one for each end of the village and one for just before Norton Camp going

 east.

**12.06.16 Update to Risk Assessment.**

 The draft circulated by the Clerk was discussed, proposed Ken Hayward to

 approve the draft Risk Assessment, seconded Paula Knott, carried.

**13.06.16 Finance:**

 **(a) Report from Internal Auditor**

The Internal Auditor’s report was noted and the recommendations accepted

 by Council. Agreed unanimously.

 **(b) Income received (for notification only):**

VAT refund £3134.86

 **(c) Payments for approval and any subsequently received:**

B. Howe, for internal audit £231.20

 HMRC £108.15

 PWLB Loan repayment £1350.07

 Western Fabrication for safety railings for the village hall £2451.04

 Clerk’s salary and expenses £740.16

 Proposed Mike Palmer to approve the above payments, seconded

 Nita Wyatt, carried.

**14.06.16 Reports:**

 **(b) TDBC**  No report

 **(c) Clerk**  The stones for seating at the Hill Fort are now in place, Wessex

 Water provided funds towards the project, a plaque will be installed stating

 this.

 Two free IT sessions are available to the village, a date will be arranged in due

 course.

 **(d) Footpaths**

Phil Barehamgave a report, the footbridge at the Hill Fort has not been

repaired and the footpaths have not been cut, the Clerk will contact Taunton

Deane. Various other faults have been resolved. A new bridge has been

ordered for footpath T18/8 which should be installed in approx. 6-8 weeks.

**15.06.16 Correspondence**

As list provided by the Clerk – no comment made.

**16.06.16 Date, time and place of next meeting.**

Monday, 4th July, 2016 at 7pm in the village hall.

 The meeting closed at 9.26pm.

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