**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Monday 5th June, 2017 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Jean Adkins, Adrian Jones, Nita Wyatt,

Paula Clinchant, Graham Withnell, Ken Hayward, Phil Bareham, Clerk: Janet Gobey.

Also present: County Cllr. Mike Rigby, Don Wyatt, Chairman, Village Hall, Andy Soltys, NF Playing

Field Association, Liz Latham, Get Set Services and 4 members of the public.

The meeting started at 7.05pm with open discussion for the public, matters raised were:

1. Youths trespassing on the main railway line – the incident has been reported to the police

and PCSO Emma Carter is following up.

1. A request for the branches overhanging onto cars to be cut back in the village hall car park.
2. Inconsiderate parking opposite the Ring of Bells public house, Nita Wyatt will speak to the

landlord.

1. The pedestrian bridge over the main railway line is badly in need of maintenance – the Clerk

will contact Network Rail.

1. Report of medical emergency at the playing field and discussion as to possible improvements regarding response.

**1.06.17 Apologies for absence** – District Cllr. Andy Sully.

**2.06.17 Declarations of Interest**

Nita Wyatt and Graham Withnell declared a personal interest in item no. 7.

 Paula Knott and Adrian Jones declared a personal interest in item no. 5.

**3.06.17 To approve the minutes of the annual meeting held on the 8th May, 2017.**

The minutes were approved and signed by the Chairwoman.

**4.06.17 Police Matters**

The chair read the report and emphasized the need to report all incidents to the

Police.

**5.06.17 To consider grant application from Norton Fitzwarren Playing Field Association**

Andy Soltys from the Playing Field Association explained the situation, the grant

 application is to repair and service the two existing mowers which are coming to

 the end of their life. Following discussion it was agreed a new more suitable mower

would be a better investment. Ken Hayward proposed that if the NFPFA could raise

funds to go towards a new machine, a new grant application for the balance could

be considered. The security at the garage would have to be improved. In the

meantime the Parish Council had obtained a quote and would pay Taunton Deane to

cut the grass over the summer months, seconded Jean Adkins and agreed

unanimously.

**6.06.17 Presentation by Liz Latham regarding proposed community forum.**

Liz Latham explained that the forum previously run by the Children’s Centre

 was no longer in existence. The forum used to meet three or four times a year and

 consisted of representatives from education, health, the nursery and a county or

 district Councillor.

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 The agenda would be the health and education of young children and it was

 hoped to start in September. ‘Get Set Services’ would pay for the hire of a room and

 admin costs. A volunteer to represent the Parish Council was invited to join the

 group. To be placed on the agenda for July when proposals from Liz Latham will be

 made.

 It was agreed to take item 13. Reports (a) SCC as Cllr. Mike Rigby has to leave early.

**13.06.17 Reports (a) SCC**

The new 30mph regulations from the village to Staplegrove will be put in place in

 the summer, when the old name signs will be removed.

 Broadband update – Langford Mead area is still very slow, phase 2 has now been

 agreed and the voucher scheme is being reintroduced.

 Cllr. Mike Rigby is now the opposition spokesman for transportation for Somerset.

 A new computer system is being introduced to flag up when conditions under the

 S106 agreements are falling due.

 Further delays are likely to the Northern Inner Distributor Road.

 Cllr. Rigby left the meeting.

**7.06.17 Update regarding new playing field.**

A representative from the Parish Council has been invited to attend a meeting

 between the landowners’ Land Agent and the agent acting for Taunton Deane.

 Ken Hayward and Graham Withnell volunteered to attend. To be placed on the

 agenda for July.

**8.06.17 To consider maintenance to the hedge in Church Lane.**

After discussion the Chair proposed Council take responsibility for the hedge in

 Church Lane, if it is maintained regularly the cost will be less, seconded Mike

 Palmer, carried. To be reviewed annually.

**9.06.17 Somerset West Lottery**

The Chair attended the launch and explained how it would work. Several village

 groups would qualify. For further details please apply to the Clerk.

**10.06.17 Planning:**

 **(a) Applications received since issue of agenda**

None received.

 **(b) Approvals and refusals:**

25/17/0007 Replacement of double garage ‘Farthings’ Langford – approved.

 25/17/0009 Replacement windows, door & roof light, ‘Farthings’ Langford –

 approved.

**11.06.17 Update to Risk Assessment**

Jean Adkins proposed that the draft prepared by the Clerk should be accepted,

 seconded Nita Wyatt, carried.

**12.06.17 Finance:**

 **(a) Internal Auditor’s report and recommendations**

The Auditor’s report, having been circulated to Councillors was considered andit

 was agreed that the recommendations would be adopted. Proposed Jean Adkins,

 seconded Mike Palmer.

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 **(b) Payments for approval and any subsequently received:**

B.J. Howe – internal audit £206.00

 TDBC – to empty two dog bins £345.70

 Hamar Fencing – fencing at nature reserve £270.00

 Regular bank transfer payments for 2017/18 (Clerk’s salary, expenses and

 website fee).

 Clerk’s salary and expenses for June £753.49

 HMRC £107.51

 PC debit card (skip for rubbish disposal at nature reserve) £201.96).

 Proposed Jean Adkins to approve the above payments, seconded Mike Palmer,

 carried.

 **(c) To review and update the Financial Regulations**

The regulations have been circulated by the Clerk and following discussion

it was agreed that, subject to the review of the Standing Orders, the Financial

Regulations do not require updating at this time.

**13.06.17 Reports:**

 **(b) TDBC**  from Cllr. Jean Adkins . The new mayor is Cllr.Hazel Prior-Sankey. The

 decision is awaited from the Secretary of State regarding the merger of Taunton

 Deane and West Somerset District Council.

 **(c) Health and safety issues:**

Play equipment

 The fence is being pushed over by foliage at the rear of the Vilberie Close play area.

 The slow closing mechanism has been fitted to the gate.

 Thanks were given to Tony Contreras for altering the playing field gate to make it

 safer for children exiting the field.

 **(d) Footpaths**

Cllr. Phil Bareham will enquire why footpath T18/5 is still closed, the work appearing

 to have been carried out.

 The Hill Fort paths have still not been cut and footpath T8/3 has not been cut

 through to the churchyard. The Clerk will remind Deane DLO.

 **(e) Clerk**

Delivery of the replacement handle for the Asterion play equipment still awaited.

**14.06.17 To review and update Standing Orders**

Discussed briefly, to be placed on the next agenda for further consideration.

**15.06.17 Correspondence**

As list circulated by the Clerk – no discussion, placed on the table for members to

 view if they wished.

**16.06.17 Date, time and place of next meeting.**

Monday 3rd July, 2017 at 7pm in the village hall.

 The meeting closed at 9.10pm.

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