**Norton Fitzwarren Parish Council**

**Minutes of the meeting of the Parish Council held on Monday 3rd July, 2017 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Nita Wyatt, Adrian Jones, Jean Adkins,

Graham Withnell, Phil Bareham. Clerk: Janet Gobey

Also present: Andy Sully, District Councillor and 6 members of the public.

The meeting started at 7.07 pm with open discussion or the public, matters raised were:

1. Seventy extra copies of the Norton News are needed for the new houses in Port Stanley Close – to be placed on the agenda for the September meeting.
2. A query when the village pavement weed killing is due – the Clerk will check with the

contractor.

1. The marine camp “40 volunteers” have been disbanded, an appeal has been launched.

**1.07.17 Apologies for absence**

Ken Hayward , and Paula Clinchant.

**2.07.17 Declarations of interest**

 Nita Wyatt, Graham Withnell and Michael Palmer all declared a personal interest

 in item 10 as members of the Village Hall Committee.

 Adrian Jones and Paula Knott declared a personal interest in item no. 5 as members

 of the NF Playing Field Association

**3.07.17 To approve the minutes of the meeting held on the 5th June, 2017**

The minutes were approved and signed by the chairperson.

**4.07.17 Police Matters**

The Chair read the report - no matters raised.

**5.07.17 To consider grant application from NF Playing Field Association towards a**

 **new mower.**

 The application is to replace the two old mowers with a new one more suitable for

 cutting the playing field. The NF Playing Field Association has agreed to contribute

 £1,000 towards the cost. After discussion Jean Adkins proposed that Council pay

 the balance of £3,370 to purchase a mower, seconded Mike Palmer, carried.

The NFPFA has obtained two quotes and will order the most suitable.

 Security will be increased where it is to be stored and it will be marked with

 Identifying features.

**6.07.17 Community Forum – proposals from Liz Latham**

Item deferred until reply received from SCC’s “Get Set” organisation.

**7.07.17 New playing field – update.**

Paula Knott, Chair, read Ken Hayward’s summary from the meeting with TDBC’s agents and Philip Broom, Land Agent for the Jakins family. Discussed in length.

NFPFA will complain to the Ombudsman as the Parish Council is not permitted to do so. Various alternative access’ were discussed which will be raised with Taunton Deane.

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**8.07.17 To review and update Council’s Standing Orders.**

 Following discussion, it was agreed only one amendment is required. On page 4, in

 Section 3 (b) “ The Council’s Proper Officer shall do the following:”

 It was agreed to add “or email” in this section as it is now permitted:

 **“**Sign and serve on councillors by delivery or post or email at their residences a

 summons confirming the time, date, venue and the agenda of a meeting of the

 Council etc.”

Proposed Jean Adkins, seconded Adrian Jones, carried.

**9.07.17 Planning:**

 **(a) Applications received since issue of agenda**

 25/17/0014 Variation of condition 18, Solar Farm, Norton Fitzwarren

 After discussion Council agreed to object to this application which would extend the

 time period the panels could be in place as the land is high quality agricultural land.

Proposed Paula Knott, Seconded Nita Wyatt, carried.

**(b) Approvals and refusals –** None received.

**10.07.17 To consider application from the Village Hall Committee to create a patio on,**

 **and install a new water supply through, the recreation ground.**

Don Wyatt, Chairman of the Village Hall Committee explained the need for the

 project. The patio for the café would be approx. 4m x 4m. The Clerk was

 requested to check the 1948 Lease to investigate if this was permitted.

 Proposed Adrian Jones to allow the project provided the Lease permits it and

 planning permission is not required, seconded Jean Adkins, carried.

**11.07.17 Finance:**

 **(a) Quarterly accounts April- June for approval.**

 The accounts having been previously circulated by the Clerk were approved.

 Proposed Nita Wyatt, seconded Jean Adkins, carried.

 **(b) Payments for approval and any subsequently received:**

Kompan Ltd. parts for play equipment £99.60

TDBC – repairs to hill fort bridge £4248.00 (50% grant received from TDBC).

 HMRC £107.71

 Clerk’s salary and expenses £761.00

 Proposed Jean Adkins, seconded Mike Palmer to approve the above for payment.

(Note: Hill Fort bridge to be confirmed complete before payment).

**12.07.17 Reports:**

 **(a) SCC** – No report as Cllr. Mike Rigby was absent.

 **(b) TDBC –** The planning decision regarding the new petrol station at Cross Keys has

 been deferred for six weeks. The Coal Orchard development has been approved.

 **(c) Health and Safety issues**

The fence at the rear of the Vilberie Close play area needs attention, agreed to

 have it repaired in the winter unless the fence deteriorates further.

 **(d) Footpaths**  Cllr. Phil Bareham will chase Taunton Deane about cutting.

 Following a request for maintenance to the footbridge over the main railway line,

Network Rail advise it is due for renewal in 2019/20.

**(e) Clerk**  A new printer had to be purchased, a better quality printer has been

obtained for £69.99. As Council now has to pay for printing at Taunton Deane it will

be more economical.

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**13.07.17 Correspondence**

Following discussion, placed on the table for members to view f they wished.

**14.07.17 Date, time and place of next meeting.**

Monday, 4th September, 2017 at 7pm in the village hall.

 The meeting closed at 9pm.

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