**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Monday 4th September, 2017 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Nita Wyatt, Ken Hayward, Phil Bareham,

Paula Clinchant, Adrian Jones, Clerk: Janet Gobey.

Also present: County Cllr. Mike Rigby, Don Wyatt, Chairman, Village Hall Committee and 16 members of the public.

The meeting started at 7.03pm with open discussion for the public, matters raised were:

1. Can a request be made for letter boxes on the new developments?
2. Flooding at the bottom of Station Road.
3. A request for an extension of the yellow lines for the right hand side of Station Road past the

bridge.

1. Trees growing in the stream bed from Station Road through the new development.
2. A complaint about bright street lights from the new development opposite Station Road.
3. The land opposite the village centre, who is responsible for its maintenance?

**1.09.17 Apologies for absence –** Cllrs**.** Jean Adkins and Graham Withnell.

**2.09.17 Declarations of Interest –** Cllrs. Ken Hayward and Nita Wyatt declared a personal

 interest in no. 6 as members of the Village Hall Committee.

**3.09.17 To approve the minutes of the meeting held on the 3rd July, 2017.**

The minutes were approved and signed by the Chairperson.

**4.09.17 Police Matters**

PCSO Emma Carter has left and the area is now covered by PCSO Tony Wearmouth

 and PCSO Simon Parry. A report was read out, no matters arose.

 Item 14. Reports (a) SCC was brought forward, as Cllr. Mike Rigby has to leave early.

**14.09.17 Reports (a) SCC**

Cllr. Rigby has arranged for the trees to be trimmed back around the new VAS signs.

 A consultation will take place regarding libraries and the subsidised bus service.

 Cllr. Rigby will query when the old village signs will be removed. Cllr.Rigby left the

 meeting.

**5.09.17 Planning: (a)**

25/17/0018 Flood Alleviation Scheme to complete food alleviation works on land

 at Ford Farm.

 The public brought forward several concerns about flooding, access and the

 impact on residents. Many other points and concerns were also raised by the Parish

Council including access, flooding and the statement by the developers about the

dam. It was agreed to request an extension until the comments from Highways and

the Environment Agency were available. The Parish Council will not comment until

 then. To be placed on the agenda for the October meeting.

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 25/17/0017 Alterations to service yard, installation of entrance gates and

 Fencing at Wyevale Garden Centre. No objections.

 25/17/0015 Installation of 7 x 4m Lamp posts, House of St. Martin – no objection.

 Norton Manor Camp – woodland management plan – no objection.

 **(b) Applications received since issue of agenda –** none.

 **(c) Approvals and refusals** – none.

**6.09.17 Closure of Post Office and proposals for its relocation to the village hall from**

 **the Village Hall Committee.**

Don Wyatt explained he had contacted the Post Office and is awaiting a response.

 The Post Office closes in October. The most suitable room would be the Reading

 Room. To be placed on the agenda for October.

**7.09.17 Norton News to consider approval of funds to produce 70 extra copies for**

 **Port Stanley Close** – item withdrawn .

**8.09.17 To consider approval of 50% of the cost of Cllr. Bareham attending the**

 **volunteer strimmer course.**

Proposed Cllr. Paula Clinchant to approve the cost, seconded Cllr. Nita Wyatt,

 carried.

**9.09.17 To consider purchase of 10 ‘Dog Poo Fairy’ stickers for the dog waste bins.**

Don Wyatt volunteered to produce some stickers, to be placed on the agenda

 for October.

**10.09.17 To consider recommendations in the ROSPA reports on village play areas.**

It was agreed to renew the grass in the Vilberie Close play area in the winter and not

 to remove the gates, as parents are opposed to this. Unanimous.

 Mike Palmer has volunteered to re-install the Skier at the playing field.

**11.09.17 Update regarding new playing field.**

Chair read the brief update from Taunton Deane’s agent, to be placed on the agenda

 for the October meeting.

**12.09.17 Update regarding nature reserve.**

 The paths will be reinstated, the fencing has been damaged. Somerset Trust for

 Nature has been contacted about a notice board. Many butterflies were seen on the

 reserve this summer.

**13.09.17 Finance:**

 **(a) To consider additional signatories for Council’s bank account.**

The Chair proposed that Vice Chairman, Mike Palmer and the Clerk Janet Gobey

 to be the additional signatories, seconded Nita Wyatt, carried unanimously.

 **(b) Income received (for notification only):**

Total for period April to August 2017 including precept and VAT return £34,393.21

 (A detailed breakdown is available from the Clerk).

 **(c) Payments for approval and any subsequently received:**

P. Knott, website fee £35.96

 M. King, Parish maintenance (litter, spraying footpaths, grass etc.) £1854.00

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 TDBC for printing £47.42

 Bridgwater Mowers (grant towards new mower for NFPFA) £4,600.00

 Clerk’s salary and expenses £782.07

 HMRC £107.51

 ROSPA inspections £225.00

 Proposed Nita Wyatt that these bills are approved for payment, seconded

 Paula Knott, carried.

**14.09.17 Reports:**

 **(b) TDBC** – no report.

 **(c) Health and Safety issues:**

 Fencing at the allotment site is falling into disrepair. The maintenance volunteers

 will repair the fence and reinforce with hedging where space allows.

 **(d) Clerk**

Re: Patio for village hall coffee shop

 The 1948 Lease states that “structures can be installed on the recreation ground

 provided they are for recreational purposes” and that any works are at the expense

 of the Parish Council. The work can therefore be permitted but the Council are

 required to cover the costs.

 **(f) Footpaths**

The hill fort has now been cut; the path by the main railway line is awaiting works by

 Western Power to install new lights. Other various faults have been reported to

 SCC ROW. Phil Bareham has volunteered to complete the volunteer strimmer

 Course. The rubbish by the stones will be collected.

**15.09.17 Correspondence**

As list circulated by the Clerk – no discussion.

**16.09.17 Date, time and place of next meeting:**

Monday, 2nd October, 2017 at 7pm in the village hall.

 (Apologies from Cllr. Nita Wyatt for the next meeting).

 The meeting closed at 9.10pm

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