**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Monday 2nd October, 2017 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Ken Hayward, Paula Clinchant,

Adrian Jones, Phil Bareham. Clerk: Janet Gobey and seven members of the public.

The meeting started at 7pm with open discussion for the public, matters raised were:

1. When will the extension of the yellow lines go down for the B3227 opposite Kingdom Lane?

These lines have been requested and should go down at the same time as those in

Morse Road.

No other questions.

**1.10.17 Apologies for absence.**

Cllrs. Nita Wyatt, Jean Adkins and Graham Withnell, County Cllr. Mike Rigby and

 TDBC Cllr. Andy Sully.

**2.10.17 Declarations of Interest**

Cllrs. Paula Knott and Phil Bareham declared a personal interest in item 5(a).

**3.10.17 To approve the minutes of the meeting held on 4th September, 2017**

The minutes were approved and signed by the Chair.

**4.10.17 Police Matters**

Paula Knott read the update from PCSO Tony Wearmouth – no matters raised.

**5.10.17 Planning: (a)**

25/17/0018 Flood alleviation scheme to complete flood channel works on land

 at Ford Farm.

 An extension will be requested until the response from the Environment Agency

 has been seen by Councillors.

 7.10 Cllr. Adrian Jones joined the meeting and declared a personal interest in the

 next item.

 25/17/0023 Change of use from agricultural land to playing field, Stembridge Way.

 Council agreed to support this application, Proposed Ken Hayward, seconded

 Paula Knott, unanimous.

 25/17/0022 To fell a beech tree at 5 Church Close

 Agreed to request Planning Department to remind owner they are responsible for

 any damage to the wall.

 **(b) Applications received since issue of agenda** – none received.

 **(c) Approvals and refusals**  - none received.

**6.10.17 Update regarding new playing field.**

There is a possibility that the access issue will be resolved. To be placed on the

 agenda for the next meeting.

**7.10.17 Monitoring for defibrillator**

As Cllr. Graham Withnell is absent, this item to be deferred until the next meeting.

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**8.10.17 Update regarding the closure of the post office.**

The post office is now closed, Council will try and get an update from the Co op

 shop.

**9.10.17 Update regarding reduction of speed limit from 40mph to 30mph on the B3227**

 **from Burnshill to Manor Road, Staplegrove.**

The Clerk will remind Somerset highways and Cllr. Mike Rigby.

**10.10.17 Update regarding production of ‘Dog Poo Fairy’ stickers.**

Item deferred until the next meeting.

**11.10.17 Finance:**

 **(a) Payments for approval and any subsequently received:**

 M. King, parish maintenance – cutting hedges and removing rubbish £1032.00

 HMRC £107.51

 Clerk’s salary and expenses £757.89

 Proposed Ken Hayward to approve the above payments, seconded Mike Palmer,

 carried.

**12.10.17 Reports:**

 **(a) SCC** – Cllr. Rigby has requested projects suitable for the Highways Small

 Improvement Scheme. Council agreed to request improvements to the

 footpath from Cross Keys to the bus stop.

 **(b) TDBC**- no report.

 **(c) Health and Safety**

Repairs to the fence and grass at Vilberie Close play area will be carried out by the

 Parish Council’s maintenance man. Some tiles at the pavilion need replacing and

 anti-climb paint has been purchased for the Youth Shelter. Council agreed to pay

 for the anti-climb paint as the Youth Shelter belongs to the Parish Council.

 The Skier in the playing field will be re-assembled at a later date.

 A small wooden block is required for the gate into the recreation ground to prevent

 fingers being crushed.

 **(d) Clerk –** The Vehicle Activated Sign facing traffic from the east could not

 unfortunately be set at a lower speed than 40mph due to not enough power being

 generated by the solar panel.

 **(f) Footpaths –** A tree has come down over the path on T18/9, a finger post has

 also come down by the hill fort, both have been reported to SCC by the PPLO

Cllr. Phil Bareham.

**13.10.17 Correspondence** – As list provided by the Clerk – no comment.

**14.10.17 Date, time and place of next meeting.**

Monday 6th November, 2017 at 7pm in the village hall.

 A special meeting will be held, if necessary, if a response is received from the

 Environment Agency regarding Ford Farm.

 The meeting closed at 7.55pm

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