**Norton Fitzwarren Parish Council**

**Minutes of the meeting of the Parish Council held on Monday 6th November, 2017 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Nita Wyatt, Paula Clinchant, Adrian Jones,

Graham Withnell, Phil Bareham. Clerk: Janet Gobey.

Also present: Andy Sully, District Councillor, and nine members on the public.

The meeting started at 7.03pm with open discussion for the public. Mike Palmer, Vice Chairman started the meeting as Paula Knott will be late. Matters raised were:

1. Could the speed limit at Pen Elm be reduced to 30mph? Somerset Highways has visited this site in the past and would only allow a Vehicle Activated Sign, the Parish Council has purchased these signs, and they are now in place. Unfortunately the road does not qualify for a reduction in speed to 30mph as there are not enough properties fronting the road and all signs which are allowed are in place. The Parish Council agreed that at this present time

they were not able to do more.

**1.11.17 Apologies for absence:**  Ken Hayward and Jean Adkins, gave apologies. Paula Knott

 and Phil Bareham will be late.

**2.11.17 Declarations of Interest: -**  None declared.

**3.11.17 To approve the minutes of the meeting held on 2nd October, 2017**

The minutes were approved and signed by the Chairman.

**4.11.17 Police Matters**

The Clerk read the update from PCSO Tony Wearmouth, mainly calls were about the

 anti-social behaviour around Morse and Mill House Road. These areas have been

 placed on the priorities board so increased patrols will be seen. A replacement

 PCSO will be in place in the New Year.

**5.11.17 Planning: (a)**

25/17/0018 Flood alleviation works, Ford Farm – a special meeting will be held

 in the Reading Room on Monday 13th November at 7pm when this will be

 discussed.

 **(b) Applications received since issue of agenda:**

 25/17/0025 Demolition of outbuilding and erection of 3 bedrooms for disabled

 residents. Meadow Court, Minehead Road. – No comment.

 25/17/0026 227 dwellings for Langford Mead.

 A public exhibition will be held in the Coffee Shop in the village hall and will

 be discussed at Council’s meeting on the 4th December at 7pm in the Jubilee Room.

 **(c) Approvals and refusals:**

25/17/0002 Demolition of buildings and redevelopment of petrol filling station etc.

 Cross Keys, Norton Fitzwarren.

 25/17/0007 Replacement of double garage with single garage and carport.

 ‘Farthings’, Langford Lane.

 25/17/0014 Variation of condition 18, Solar panels, Monty’s Farm.

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 25/17/0015 Installation of 7 lamp posts House of St. Martin.

 All the above planning applications have been approved.

 7.35pm Cllr. Paula Knott joined the meeting. Council took item 7 next.

**7.11.17 Monitoring for de-fibrillator.**

Cllr. Graham Withnell gave an update, a different monitoring system, to reduce

Costs has been organised. Cllr. Withnell is happy to continue to Monitor.

Monitoring will be carried out once a month.

 Cllr. Paula Knott took the chair.

**6.11.17 New playing field.**

The chair gave details of the meeting held with Matt. Bale of Taunton Deane and

 the two options available to Council to obtain access rights.

 Option 1: Taunton Deane propose issuing a Compulsory Purchase Order to obtain

the right of access, not to purchase the land, this would be of far less value and

would not involve the loss of any S106 monies.

Option 2: Would be the partial loss of part of the existing playing field in exchange

for purchasing the ownership of the access land and possibly no use of a playing field until the rest of the low voltage electricity cables can be undergrounded, which could take several years.

Following consideration and taking into account the terms of the 1987 Agreement

when the Parish Council accepted the land, the Council agreed the best option for the parish would be option 1. Proposed Mike Palmer, seconded Adrian Jones and

agreed unanimously. The Clerk will advise Taunton Deane of the decision.

Cllr. Phil Bareham joined the meeting.

**8.11.17 Update regarding extension of yellow lines on the B3227 opposite Kingdom Lane.**

An update is still awaited from Cllr. Rigby and Somerset Highways. The Clerk will

 chase, and this item will be on the agenda for the 4th December meeting.

**9.11.17 Update regarding closure of Post Office**

An update has been obtained from the Co-op shop, the Post office is definitely

 relocating to the Co-op but will not be opening until approximately April 2018.

**10.11.17 Update regarding production of “Dog Poo Fairy” stickers.**

Don Wyatt will take this forward, an increased problem has been reported on the

 playing field, additional measures will be looked into.

**11.11.17 Finance:**

 **(a) Closure of audit:**

The external audit has been completed. The accounts were advertised on Council’s

web site as is now required. No other issues were raised.

**(b) Presentation of six monthly accounts.**

The accounts were presented by the Clerk, no issues were raised. Proposed

Nita Wyatt to accept the accounts, seconded Mike Palmer, carried.

 **(c) Income received (for notification only):**

Rent from allotment site £270.00

VAT refund (six months) £2151.11

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**(d) Payments for approval and any subsequently received:**

D. Wyatt, Anti-climb paint for Youth Shelter - £11.99

P. Knott, quarterly web site fee, £35.96

Somerset Association of Local Councils - subscription for 2017/18 £779.33

Somerset Playing Field Association - subscription £15.00

Grant Thornton, external audit £240.00

Clerk’s salary and expenses £760.11

HMRC £107.71

Proposed Paula Clinchant, seconded Nita Wyatt to pay the above bills.

**12.11.17 Reports:**

 **(a) SCC** No report – The Clerk will enquire if Cllr. Rigby can attend the December

 meeting.

**(b) TDBC** No report

**(c) Health and Safety**

Further investigation will be carried out to see if anything can be done regarding the

increase in dog mess left on the playing field.

**(d) Footpaths**

Phil Bareham reported that the concrete and wooden bridge on footpaths T18/7

and T18/9 adjacent to the allotment site have been declared unsafe and are due to

be closed, with at least a six month closure anticipated. As footpath T18/9 is one of

the most well used in the parish Cllr. Andy Sully will obtain a quote for repair and try

to obtain funding, the Parish Council would (depending on the cost of repair)

pay for a portion of the repairs and try to obtain a grant for the balance.

T18/5 footpath adjacent to the main railway line is now laid with tarmac and should

be open in December.

Phil Bareham has cleared a path at the hill fort.

Leaves on the path and in the layby at the school have become very messy,

Adrian Jones will liaise with the school to request if volunteers can clear them away.

Three volunteers came forward at the meeting.

**(e) Clerk**  The two new signatories for Council’s bank accounts have now been authorised.

**13.11.17 Correspondence**

As list provided by the Clerk. A request has been received from a member of the

 public for Council to clarify its position regarding personal correspondence from a

 member published in the local newspaper. It was unanimously agreed no action

 was required.

**14.11.17 Date, time and place of the forthcoming meetings:**

A special meeting will be held on Monday 13th November, 2017 at 7pm in the

 Reading Room to discuss application 25/17/0018 Flood alleviation works, Ford Farm.

 Monday, 4th December, 2017 at 7pm in the Coffee Shop and

 Monday, 8th January, 2018 at 7pm in the Jubilee Room.

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