**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Monday 2nd July, 2018 in the village hall.**

**Present:** Paula Knott,Chair, Mike Palmer, Vice Chair, Nita Wyatt, Adrian Jones, Graham Withnell,

Phil Bareham. Clerk: Janet Gobey.

Also present: County Cllr. Mike Rigby, Lawrence Burr, PCC, All Saints Church, Don Wyatt, Chairman,

Village Hall Committee and 11 members of the public.

The meeting started at 7pm with open discussion for the public, matters raised were:

1. A request the hedge is cut back alongside the car park at the village hall. The Clerk will request

the Parish Council’s maintenance contractor to trim it.

1. Cllr. Rigby announced that his bid to the Small Improvement Scheme for the footpath from

Cross Keys to the top of Pen Elm has gone through to the next stage. SCC will put together

a scheme to widen the path. A final decision will be made next year.

1. Rubbish has been reported left by the stream by the allotment site. Cllr. Jones offered to

contact schools to request children to remove their rubbish.

**1.07.18 Apologies for absence:** Cllr.Jean Adkins.

**2.07.18 Declarations of Interest**

Paula Knott and Adrian Jones declared an interest in item no 7 as members of the

 Playing Field Committee.

**3.07.18 To approve the minutes of the meeting held on the 4th June, 2018.**

The minutes were approved and signed by the Chair.

**4.07.18 Police Matters**

No report – no matters were raised.

**5.07.18 Actions from last meeting.**

Cllr. Rigby reported that the Great Western Way should be finished in about two weeks.

 St, Modwen will be contacted regarding the weeds on the new playing field.

**6.07.18 Vacancy for Parish Councillor**

The Chair advised that Ken Hayward had resigned due to ill health, all those present

 were disappointed to hear the news. In accordance with Taunton Deane’s regulations

 the vacancy will have to be advertised immediately.

**7.07.18 Public meeting for new playing field.**

It was agreed that an open day should be set up to let residents know of the

 facilities we already have and those which have been promised by Taunton Deane. It

 was agreed the meeting should be held in October.

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**8.07.18 To consider alternative site for the new footbridge for footpath T18/9.**

Phil Bareham, Graham Withnell and the Clerk met with the Bridge Officer, SCC

 and a new site has been agreed, just inside the gate on the eastern side in Manor

 Gardens. Permission will be sought from the landowner of the opposite bank by SCC.

**9.07.18 To consider possible amendment to Council’s Grants Policy.**

One objection has been received from the public to any change. After consideration it

 was unanimously agreed that no change was required.

**10.07.18 To consider appointing an additional Councillor to join the planning group.**

Nita Wyatt volunteered, agreed unanimously.

**11.07.18 Planning: (a)**

25/18/0013 Change of use to vehicle repair business, Unit 8 Meadow Court,

No comment.

**(b) Applications received since issue of agenda**

25/18/0014 Single storey extension, Wagon Barn, Montys Lane,

25/18/0015 Single storey extension, Court Farm, Kingdom Lane

25/18/0016 Change of use to offices etc. on land north of Courtlands Ind. Estate

No comment made on these applications.

**(c) Approvals and refusals**

25/18/0004 Change of use of land, 38 Dabinett Close - approved.

25/18/0007 Change of use from holiday flats to residential dwelling – refused.

 Council agreed to take item 15. Reports (a) SCC next as Cllr. Rigby has to leave early,

 and then item 16.

**15.07.18 Reports (a) SCC**

Discussions are ongoing regarding the setting up of a unitary authority with Somerset’s

 Councils merging, also a possibility of returning to old boundaries to save money.

 Cllr. Rigby will report the foliage covering the signs on the A358.

**16.07.18 Correspondence**

A grant application has been received from All Saints Church for £684 for the cost of

 scaffolding to re-gild the church clock. Repairs to the clock will be carried out at the

 same time. Proposed Paula Knott to grant the church £684.00, seconded Mike Palmer

 and agreed unanimously.

 The charity ‘Remembered’ with the Armed Forces Covenant Trust are running a grant

 scheme to commemorate the fallen of WW1 by providing silhouettes for each of those

 listed on the memorial. All Saints and the village hall will take this forward. The Parish

 Council agreed to support the project.

**12.07.18 To consider quotes for a new computer for the clerk.**

Two quotes were considered, it was agreed to purchase the new computer from

 F R Computers. Proposed Paula Knott, seconded Adrian Jones, agreed unanimously.

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**13.07.18 Update for nature reserve.**

The paths need strimming, a foliage archway will be created at one end, wild flower

 seeds will be sown and signs erected. A seat will form a central feature.

**14.07.18 Finance:**

 **Payments for approval and any subsequently received:**

 Wicksteeds Leisure Ltd. £450.00 To reassemble the Skier exercise equipment.

 TDBC printing charges £16.98

 Clerk’s salary and expenses £801.63 for July

 1 & 1 website services for one quarter £35.96

 HMRC £108.12

 Clerk’s salary and expenses for August £778.29

 HMRC for August £108.12

 Proposed Nita Wyatt that the above payments are approved, seconded Phil Bareham,

 carried.

**15.07.18 Reports:**

 **(a)** SCC taken earlier in the meeting.

 **(b) TDBC** – No report

 **(c) Footpaths -** no report but will chase the cutting of footpath T18/9.

 **(d) Clerk -** Council’s contractor has been requested to cut back the brambles in

 Church Lane.

 **(e) Health and safety**

ROSPA report – Council has considered the recommendations, the wear and tear at

 Vilberie Close will be reviewed, the missing bolt replaced and the missing nut covers

 at the playing field will also be replaced.

 Authority was given to the Chair and the Clerk to obtain the best quote to repair the

 fence at the rear. Proposed Nita Wyatt, seconded Mike Palmer.

**16.07.18 Correspondence** – taken earlier in the meeting.

**17.07.18 Date, time and place of next meeting.**

Monday, 3rd September, 2018 at 7pm in the village hall.

 The meeting closed at 9.10pm.

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