**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Monday 3rd September, 2018 in the village hall.**

**Present:**  Mike Palmer, Vice Chairman, Jean Adkins, Nita Wyatt, Graham Withnell, Phil Bareham,

Adrian Jones, Edwards Firmin. Clerk: Janet Gobey

Also present 7 members of the public.

The meeting started at 7.05pm, Mike Palmer took the chair as Paula Knott will be absent.

Open discussion for the public, matters raised were:

1. The ‘Scarecrow’ event in the village was very successful and will be repeated next August, it

 will also be linked in with a fete in the village hall. Representatives from the Parish Council

 and All Saints Church were invited to contribute..

1. Thanks were given from the PCC All Saints for the funding for the scaffolding to enable the

 church clock to be re gilded.

1. An old sign reading ‘Post Office’ is in the village, it was queried who this belonged to

 and whether it could be donated to a heritage centre.

**1.09.18 Apologies for absence:**  Paula Knott

**2.09.18 Declarations of interest**

Adrian Jones declared a personal interest in item no. 7.

**3.09.10 To approve the minutes of the meeting held on 2nd July, 2018**

The minutes were approved and signed by the Chairman.

**4.09.18 Vacancy for Parish Councillor, to co-opt a new candidate.**

One candidate has come forward Edward Firmin, he gave a brief account of why

 he wished to join the Parish Council. Proposed Jean Adkins that Edward Firmin

 is accepted, seconded Graham Withnell and agreed unanimously.

 Edward Firmin joined Councillors at the table and signed the Declaration of Acceptance

 of Office which the Clerk countersigned.

**5.09.18 Police Matters**

A report received from PCSO Graham Phimister was read out. A member of the public

 suggested setting up a neighbourhood watch scheme and raised concerns about

 unreported crime in the village. PCSO Graham Phimister will be using the village hall as

 a base for his rounds. To be considered for a future agenda.

**6.09.18 Actions from the last meeting.**

Litter is still a problem by the stream and will be reported to our PCSO.

**7.09.18 New playing field and open day.**

 Much discussion followed, Jean Adkins explained the planning play provision in the S106

 Agreement for Langford Mead and the process which must be followed in order for

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 Taunton Deane to approve and commence the Compulsory Purchase Order for the right

 of access. It is very unfortunate that the development proposal by West of England

 Homes delayed this process by many months. It was generally agreed that it was too

 soon to hold an open day as the right of access to the new field has not been obtained

 and there is little to display until the planning stage is reached.

**8.09.18 Somerset County Council’s fingerpost project.**

 It was agreed to proceed and refurbish the two fingerposts in the parish which are

 located on the A358. It was also agreed that due to the difficulties in training someone

 to SCC’s standard, to approach those on the list already approved by Somerset County

 Council. The Clerk will obtain quotes for Council’s consideration at the next meeting.

**9.09.18 Planning: (a)**

25/18/0019 Triple garage, conservatory roof and balcony, ‘Pen Elm’, A358 – no

 comment.

 **(b) Applications since issue of agenda** – none received.

 **(c) Approvals and refusals**

25/18/0014 Single storey extension, ‘Wagon Barn’, Montys Lane.

**10.09.18 The Great Plastics Debate, Presentation by Taunton Deane BC**

Paula Knott and Mike Palmer are attending.

**11.09.18 To formally approve the grant of £684.00 to All Saints Church**

Proposed Jean Adkins to approve, seconded Graham Withnell, carried.

**12.09.18 Finance:**

 **(a) Conclusion of 2017/18 audit.**

The Clerk read the external auditor’s report which confirmed there were no matters

 of concern which needed to be raised.

 **(b) Payments for approval and any subsequently received:**

Wicksteed Leisure Ltd. Parts for play equipment £23.59

 PKF Littlejohn, external audit £240.00

 TDBC photocopying £14.40

 TDBC maintenance grant: NFPFA £760.00, All Saints Church £315.00

 M. King, parish maintenance £2019.00

 Somerset Playing Fields association ROSPA safety inspections £225.00

 Clerk’s salary and expenses £779.72

 HMRC £108.12

 Proposed Jean Adkins that the above payments are approved for payment,

 seconded Nita Wyatt, agreed unanimously.

**13.09.18 Reports:**

 **(a) SCC** no report

 **(b) TDBC** Jean Adkins reported that ward boundaries will change Norton Fitzwarren

 and Staplegrove parishes will combine and will have 3 Councillors. Taunton Deane

 will cease to exist in April and will become Somerset West and Taunton District

 Council. There will be no mayor from April.

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 **(c) Footpaths**

 T18/9 the landowner has cleared the tree from the path. Arequest was made for help

 from the Parish Council to clear footpaths. A £500 grant has been received from

 Taunton Deane and quotes for footpath maintenance will be obtained in the New Year

 for next summer.

 **(d) Health and safety**

The missing bolt and bolt caps have been replaced. Mike Palmer volunteered to help

 with the Vilberie Close play area inspections.

 **(e) Clerk**

A request has been received for a street sweeper vehicle to sweep Pen Elm, this has

 been forwarded onto Taunton Deane.

 A request that the hedge is cut back by the pedestrian warning sign has been forwarded

 to Somerset Highways.

 The fence has been removed in front of Mill House Road, the developer has been

 instructed by SCC to replace it.

**14.09.18 Correspondence**

As list distributed to Councillors and placed on the table for members to view if they

 wished.

**15.09.18 Date, time and place of next meeting.**

Monday, 1st October, 2018 at 7pm in the village hall.

 The meeting closed at 8.45pm.

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