**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Wednesday 5th June, 2019 in the village hall.**

**Present:** Mike Palmer, Vice Chairman, Nita Wyatt, Phil Bareham, Adrian Jones, Maureen Palmer,

Jonathan Lalgee. Clerk: Janet Gobey.

Also present: County and District Cllr. Mike Rigby, District Cllrs. Ed Firmin and Dixie Darch and three

members of the public.

The meeting started at 7.32pm. Mike Palmer, Vice Chairman took the chair as Paula Knott was absent. Open discussion for the public, matters raised were:

1. An update requested for the improvements to the path to Pen Elm. Cllr. Rigby reported

 a feasibility study has been carried out and detailed drawings are being prepared. The work

 should be carried out in this financial year, hopefully by September.

1. A request for an alternative sign at Pen Elm to indicate pedestrians crossing. Mike Rigby will

request Highways to investigate.

1. A request that the low hanging branch over the footpath opposite Cross Keys Road is trimmed

Back. The Clerk will pass this onto the Maintenance Team at S.W. & T Council.

1. The bell ringers of All Saints Church have progressed to the semi-final of the bell ringing

contest. The next stage of the contest will be on the 15th June.

1. Illegal yellow lines have been painted on the road in Station Road. The Clerk will notify Highways, SCC.

**1.06.19 Apologies for absence**

 Paula Knott, Graham Withnell and Jean Adkins.

**2.06.19 Declarations of interest**

None declared.

**3.06.19 To approve the minutes of the Annual Parish Council meeting held on the**

 **8th May, 2019.**

The minutes were approved and signed by the Chairman.

 Councillors agreed to take item 12. Cllr. Rigby’s report next.

**12.06.19 Reports:**

 **(a) & (b)Somerset County Council & Somerset West & Taunton Council**

Cllr. Mike Rigby has been elected to the executive for the new S W & T Council

 for Planning & Transportation. A planning policy review will be carried out to 2040

 to review house building numbers and will focus on implementation of infrastructure

 which is not keeping up with housing development.

**4.06.19 Police matters**

The report from PCSO Lyndsay Smith was read out but Councillors expressed

 disappointment it did not give a response to earlier reported issues.

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**5.06.19 Actions from last meeting**

 The ‘no litter’ signs have been purchased and are being installed.

**6.06.19 Update for replacement bridge on footpath T18/9 Manor Gardens to**

 **Cotford St. Luke.**

A site has been agreed at the meeting with Rachel Pearce, Bridge Officer, SCC at the far

end of the allotment site, just west of the sewerage farm. The next step is for SCC to

obtain an agreement from the landowner to the west of the stream and for a footpath diversion order put in place.

**7.06.19 Update regarding gate at the West Somerset Railway crossing on footpath T18/9.**

The crossing gate has now been installed by WSR who have done an excellent job.

 The gate is self-closing with a gravel walkway over the railway lines and a protective

 fence on the opposite site.

**8.06.19 To consider ideas for a Parish Open Day.**

Various ideas were discussed, a survey of those attending could be taken for future

 ideas and aspirations for the village. To be placed on the agenda for July.

**9.06.19 Update regarding refurbishment of finger posts on the A358 to Minehead Road.**

Work has started on the Fitzroy sign. It has now been straightened and preparation

 for painting will be taking place in the next few weeks on both of them. A new

 ‘finger’ has been ordered for the Langford Lane sign.

**10.06.19 Annual review of Council’s Risk Assessment.**

Proposed Nita Wyatt that Council accepts the Clerk’s draft assessment, seconded

 Adrian Jones, carried.

**11.06.19 Planning:**

 **(a) Update regarding provision of paper planning applications:**

Following many complaints from Parish Councils regarding the proposed termination of

providing paper copies of applications to Parish Councils, the start date has been

 delayed until the 1st August whilst a further assessment takes place.

 **(b) Applications since issue of agenda** – none received.

 **(c) Approvals and refusals:**

25/19/0001/A Display of illuminated and non-illuminates signs, Co-op store,

 Morse Road – application approved.

**12.06.19 Reports (continued):**

 **(b) S W & T Council**

Cllr. Dixie Darch introduced herself as the third representative for this area. The

 new Council is still under re-organisation. An update was given regarding the Pyrland

 development.

 **(c) Footpaths**

Footpath T18/3 Hilly Park has been partly cleared, T18/10 to Wey House is passable

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 with difficulty. Thanks were given to Phil Bareham, footpath volunteer for strimming

 up to the marine camp and for clearing debris.

 **(d) Health and safety**

The playground ROSPA safety inspections should be carried out in June.

 The speedwatch team will be starting their monitoring soon.

 **(e) Clerk**

 The wooden bench for the nature reserve has been ordered and Highways have

 agreed to rectify the flooding on the pedestrian crossing in the village centre.

**13.06.19 Finance:**

 **(a) Report from Internal Auditor**

Council and the Clerk discussed the report from the internal auditor. Some

 points stated were inaccurate, recommendations will be implemented.

 Proposed Nita Wyatt, seconded Phil Bareham.

 **(b) Payments for approval and any subsequently received:**

Somerset Association of Local Councils (SALC) affiliation fee £836.46

 Martin King, Maintenance contractor for the Parish Council for various works from

 March to May i.e. r emoval of youth shelter, litter picking in village, grass cutting

 and removing waste from recreation ground £1059.60.

 Internal auditor £230.80

Reimbursement for 2 x ‘anti-littering’ signs to J. Gobey £30.00

 Proposed that these payments are approved Adrian Jones, seconded Jonathan Lalgee,

 carried.

 HMRC £104.93 (for notification only)

 Clerk’s salary and expenses £801.50 (for notification only)

**14.06.19 Correspondence**

As list provided – nothing to carry forward.

**15.06.19 Date, time and place of next meeting:**

Wednesday, 3rd July, 2019 at 7.30pm in the village hall.

 The meeting closed at 9.10pm.

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