**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on 3rd July, 2019 in the village hall.**

**Present:**  Paula Knott, Chair, Mike Palmer, Vice Chairman, Nita Wyatt, Maureen Palmer, Adrian Jones, Jonathan Lalgee. Clerk: Janet Gobey

Also present: District Cllr. Ed Firmin and 5 members of the public.

The meeting started at 7.36pm with open discussion for the public:

1. A request from a resident of Pen Elm that the pedestrian warning sign is changed to a

 sign stating “ Warning pedestrians in road”. Cllr. Mike Rigby is taking this forward.

1. Concerns raised about litter and noise from the pond by the allotments. The Chair requested

 that tenants contact the PCSO when there is an issue.

1. A request that St. Modwen is contacted to request the weeds and grass are cut down from

 the land adjacent to the playing field. The Clerk will request St. Modwen to cut the grass.

**1.07.19 Apologies for absence**

Jean Adkins, unwell, Phil Bareham, on holiday, Graham Withnell, away. All

 accepted.

**2.07.19 Declarations of interest**

None declared.

**3.07.19 To approve the minutes of the meeting held on the 5th June, 2019**

The minutes were approved and signed by the Chairman.

**4.07.19 Police matters**

A very short report was received by PCSO Lyndsey Smith which was read out by the

 Chair. Councillors requested if more detail could be given.

**5.07.19 Actions from last meeting**

The Chair suggested a stall could be set up by the Parish Council at the archaeological

 event planned for the 27th July, if this was acceptable to the SW Heritage Trust.

 The Clerk will make enquiries.

**6.07.19 Planning:**

 **(a) Update from Planning Training Session at Deane House:**

Graham Withnell who attended the session is not present. However it was agreed that

 the Parish Council should insist that a right must be maintained for the Parish

 Council to be able to request A0 size plans from SW & T planning if and when they are

 required. Most applications can be dealt with electronically. Cllr. Mike Rigby, Planning

 Executive, SW & T Council will be contacted for his assistance.

 **(b)** 25/19/0002 Change of use of residential gardens to allow expansion of mobile home

 park, Beauford Park – no comment to SW & T required.

 **(c) Approvals and refusals -** none received.

-1-

**7.07.19 Maintenance to footpath T18/9 Manor Gardens to Cotford St. Luke**

Clarification will be sought from Rights of Way, SCC as to what maintenance should

 is carried out now that the path is ‘officially’ closed. The path is however, still being

 well used.

**8.07.19 Reports:**

 **(a) SCC -** No report from SCC as Cllr. Mike Rigby is not present,

 **SW & T** Cllr. Ed Firmin reported that redundancy payments paid to staff from

 Taunton Deane are proving controversial.

 The proposals for the Firepool development site will still contain hotels, shops etc.

 but these will now be privately funded not Council funded.

 **(b) Footpaths**

 A request was made for the hedges along the footpath from Pen Elm Cottages towards

 the Marine Camp to be cut back. The Clerk will contact SW&T Council.

 **(c) Health and Safety**

The fly tipping in Allerford Lane will be reported to SW&T Council.

 **(d) Clerk** – Nothing to report.

**9.07.19 To review Council’s Standing Orders, Code of Conduct and Financial Regulations**

 **(as recommended by the Internal Auditor).**

Councillors have copies of all three documents, no recommendations or amendments

 were put forward. The Chair proposed to note that all three have been checked but

 no amendments were proposed. Seconded Mike Palmer, carried.

**10.07.19 Finance:**

 **Payments for approval and any subsequently received:**

Pro-forma invoice for Cerdic Foundries Ltd. (arm for Langford Lane sign) as per

 approved quote £559.98

 SALC for training £75.00

 Furnitubes International Ltd. for wooden seat for nature reserve £807.60

 Clerk’s salary and expenses £799.09

 HMRC £104.93

 Proposed Nita Wyatt to approve payments, seconded Mike Palmer, carried.

**11.07.19 Correspondence**

To reduce paper copies it was unanimously agreed the Clerk would circulate

 relevant correspondence received electronically and anything requiring discussion at

 meetings would be under the amended agenda heading of ‘Correspondence requiring

 discussion.’

**12.07.19 Date, time and place of next meeting.**

Wednesday 4th September, 2019 at 7.30pm in the village hall.

 The meeting closed at 9pm.

-2-