**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on 5th February, 2020 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Graham Withnell, Adrian Jones, Nita Wyatt,

Maureen Palmer, Jonathan Lalgee, Jamie Clutson, Phil Bareham. Clerk: Janet Gobey.

Also present: Members of the public: 7.

The meeting started at 7pm with open discussion for the public:

One item raised: Help has been requested with the running of the Norton News.

To be placed on the agenda for the next meeting.

**1.02.20 Apologies for absence –** Cllr. Phil Bareham will be late.

**2.02.20 Declarations of interest**

Nita Wyatt and Jamie Clutson declared a personal interest in item 9.

**3.02.20 To approve the minutes of the meeting held on the 8th January, 2020**

The minutes were approved and signed by the Chair, Paula Knott.

**4.02.20 Police matters**

The Clerk read a report submitted by the PCSO’s. No matters were raised.

**5.02.20 Actions from last meeting.**

The street light reported not working in Hilly Park has been repaired.

 Cllr. Jamie Clutson will contact the residents of the overgrown hedges in Rectory Road.

**6.02.20 To consider locations for the proposed Speed Indicator Device.**

Three locations were chosen, Manor Park in its original location, Burnshill, situated

 before the pedestrian crossing travelling west and on the A358 Pen Elm, before the

 brow of the hill travelling east. The locations will be submitted to Somerset Highways

 for approval.

**7.02.20 To consider the consultation regarding new Local Plan from SWT Council.**

The Clerk will circulate the consultations to Councillors, responses can be made

 online.

**8.02.20 To consider survey regarding play equipment for the recreation ground.**

Agreed to await the response from the survey being taken at the primary school.

 8.20pm Cllr. Phil Bareham joined the meeting.

**9.02.20 Update for VE Day celebrations.**

 Unfortunately the celebrations planned for Friday 8th May will not now take place due to

unforeseen circumstances but the village hall has a band booked for Saturday 9th May,

the evening will have a 40’s theme which will be funded by the Village Hall.

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 The Parish Council agreed to pay for the upgrade of the CCTV which will now include all

 areas of the recreation ground in lieu of the promised funding for the VE day event,

 which will not now required. Proposed Paula Knott, seconded Jonathan Lalgee, carried.

**10.02.20 Installation of fence at western end of allotment site to allow pedestrian access**

 **to the proposed new bridge.**

 The western end of the allotment site requires approximately 50m of fencing to make it

 secure in order that bee hives can be sited at that end of the site. Proposed

Jamie Clutson to authorise the Clerk to organise the installation of the fence up to an

amount of £1,000, seconded Nita Wyatt, carried.

**11.02.20 Planning:**

 **(a) Applications received since issue of agenda** – none received.

 **(b) Approvals and refusals –** none received.

**12.02.20 Update regarding new playing field.**

SWT Council are in communication with St. Modwen to confirm the boundary of the

 new playing field as it appears the boundary markers have been moved approximately

 14m resulting in one of the low voltage electricity poles now being inside the boundary

 of the new field. To be placed on future agendas.

**13.02.20 Finance:**

 **(a) Payments for approval, and any subsequently received:**

SWT Council for installation of litter bin by railway steps £507.58

 M. King for one month’s litter picking at Pen Elm £168.00

 Proposed to approve the above payments Nita Wyatt, seconded Jamie Clutson, carried.

 **(b) Regular Direct Debits approved annually:**

 Clerk’s salary and expenses £814.89

 HMRC £104.93

**14.02.20 Reports:**

 **(a) SCC and (b) SWT** no reports.

 **(c) Footpaths** – See item 10 above.

 **(d) Health and safety –** no issues have been raised.

 **(e) Clerk –** Nothing additional to report.

**15.02.20 Correspondence for discussion.**

The petition raised by Staplegrove Parish Council requesting the completion of the

link road before the proposed housing development commences in their parish has

been circulated. It was agreed to fully support it. A response will be sent by the Clerk.

**16.02.20 Date, time and place of next meeting.**

Wednesday, 4th March, 2020 at 7.30pm in the village hall.

 The meeting closed at 9pm.

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