**NORTONFITZWAREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on the 2nd September, 2020 in the village hall. The meeting was held to enable the Council to undertake necessary business, all regulations regarding masks and social distancing were observed.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Nita Wyatt, Graham Withnell, Adrian Jones,

Phil Bareham, Jamie Clutson, Jonathan Lalgee. Clerk: Janet Gobey.

Also present: Don Wyatt, Chair Village Hall Committee and six members of the public.

The meeting started at 7.30pm with open discussion for the public – no questions raised, but the Chair,

Paula Knott announced the resignation of Maureen Palmer from the Parish Council. SWT Council will be notified of the vacancy and the vacancy will be advertised. If an election is not requested a candidate can be co-opted onto the Council at a future meeting.

**1.09.20 Apologies for absence:**

District Cllr. Ed Firmin will be late.

**2.09.20 Declarations of Interest**

None declared.

**3.09.20 To approve the minutes of the meeting held on the 29th July, 2020.**

The minutes were approved and signed by the Chair.

**4.09.20 Police matters**

An email report was received and read out at the meeting. Beat surgeries are to

 resume in the Coffee Shop.

**5.09.20 Youth engagement with a view to potential projects.**

Paula Knott reported on the previous youth club and why it closed. The Parish

 Council holds funds, which remained after the closure of the previous Youth Club. Three

young people attended to give their views and various suggestions were put forward

e.g. skate park and a play area to suit a wider age group.

 A Youth Council was suggested which could conduct a survey amongst young people

 in the village. Chris Trebble volunteered to set up a dedicated facebook youth group

 to undertake a survey which could put forward ideas. Cllrs.Jamie Clutson and

Adrian Jones also volunteered. The Parish Council agreed to pay for room rental if it

was required. To be placed on future agendas.

**6.09.20 Update regarding the new playing field.**

 The legal transfer from St. Modwen to SWT Council is being carried out, after which the

 planning application for the change of use of the field will need amending to match the

 extent of the field after it was discovered the original measurements were inaccurate.

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**7.09.20 Update regarding sale of King Stanley Pond.**

Investigations were made regarding a possible purchase of this land for a nature

 reserve. It was agreed not to proceed at the present time.

**8.09.20 To consider quote for the installation of ‘Norton Fitzwarren’ signage on Great Western**

 **Way.**

A quote has been obtained from Somerset Highways for £280.00 for the purchase and

 installation of a sign, the same as the two existing signs at either end of the village on

 the B3227. Proposed Graham Withnell to purchase the sign for Great Western Way,

 seconded Mike Palmer and agreed unanimously.

**9.09.20 Update regarding play equipment for the recreation ground.**

The Clerk is meeting a representative from Wicksteed’s Leisure on the 10th September

 to discuss the positioning of the equipment. A plan of the proposed site will be

 presented to the Council for approval when it is received from Wicksteed’s.

**10.09.20 Planning: (a)**

25/20/0018 Conversion of outbuilding, Pen Elm – no response to SWT required.

 25/20/0019 Installation of two storage containers, Monty’s Farm

 Concerns have been raised by Council’s Planning Committee regarding positioning of

 the containers, these have been submitted to SWT Council.

 25/20/0021 Change of use of agricultural building, Pen Elm – No comment required.

 **(b) Applications received since issue of agenda** – none received.

 **(c) Approvals and refusals** – See attached list.

**11.09.20 To adopt the Model Standing Orders 2018 and the Model Financial Regulations**

 **2019 for England (as recommended by the Internal Auditor).**

It was agreed to adopt the Model Standing Orders and the Model Financial Regulations,

 proposed Adrian Jones, Seconded Jonathan Lalgee and agreed unanimously.

**12.09.20 Finance:**

 Payments for approval and any subsequently received:

 Alex Forster, parish footpath strimming £120.00

 SWT Council for emptying 2 dog bins £336.96

 Clerk’s salary and expenses £795.34

 HMRC £108.14

 R. Chiplin, parish maintenance £330.00

 Proposed Nita Wyatt to approve above payments, seconded Jamie Clutson.

**13.09.20 Reports:**

 **a) SCC & SWT Councils** – no report.

 **b) Environmental and Health and Safety.**

A drain is blocked on the B3227 by the Doctor’s surgery, the Clerk will report it to

 Somerset Highways.

 **c) Footpaths**

The broken gate on T18/9 by Manor Gardens has been reported and a fallen tree

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 by the Marine camp on footpath T18/12.

 T18/5 the hedge by the main railway line needs trimming.

 **d) NFPFA** – no report.

 **e) Clerk**

A volunteer has come forward and offered to refurbish the notice board outside the

 school. The Clerk will liaise with him.

**14.09.20 Correspondence for discussion.**

Applications for bids have been invited from Somerset Climate Emergency Community

 Fund. The Chair requested ideas to be put forward.

**15.09.20 Date, time and place of next meeting.**

Wednesday, 7th October, 2020 at 7.30pm in the village hall. If pandemic regulations

still permit.

 The meeting closed at 9pm.

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