**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on 7th July, 2021 in the village hall.**

**Present:** Paula Knott, Chair, Mike Palmer, Vice Chairman, Graham Withnell, Nita Wyatt, Phil Bareham,

Daniel Trussler. Clerk: Janet Gobey. Also present: District Cllrs. Andy Sully, Dixie Darch and Bob Croft, Somerset Heritage Centre.

The meeting started with open discussion for the public on matters affecting the parish, matters

raised were:

1. Weeds on pavements and on the pedestrian crossing by the Doctor’s Surgery, Council’s

 contractors will be requested to clear them.

1. Flooding by Beauford Park – SCC Cllr. Mike Rigby will discuss with Highways.

**1.07.21 Apologies**

Cllrs. Adrian Jones is away and Jamie Clutson, work duty.

**2.07.21 Declarations of Interest**

Phil Bareham declared a personal interest in item 8(a) as a neighbour.

**3.07.21 To approve the minutes of the meeting held on 7th July, 2021**

The minutes were approved and signed by the Chair.

**4.07.21 To co-opt candidate onto the Parish Council**

A candidate has come forward, Daniel Trussler. Council agreed unanimously to co-opt

 him onto the Council, Daniel signed the Declaration of Acceptance of Office which was

 countersigned by the Clerk and joined the other members.

**5.07.21 Police matters**

It was agreed that the monthly police report is still insufficient and a complaint should

 be made. Cllr. Andy Sully will take up the complaint at SWT Council, Deane House

where the Police are now stationed. Beat surgeries are being held in the village hall.

The anti-social behaviour at the allotments and playing field will be reported.

**6.07.21 Festival of Archaeology and hill fort update.**

Bob Croft of the Somerset Heritage Centre gave the update.

The Lease has now been signed and is in place for 30 years. The sites for the

 dog bin and Parish Council notice board have been agreed. An archaeology information

 panel is to be installed. For the Festival of Archaeology a display will be set up in the

 village hall followed by a guided walk to the hill fort.

 It was agreed to purchase a Parish Council notice board at the approach to the hill fort,

 this will replace the notice board which was at the school. Proposed Nita Wyatt,

 seconded Mike Palmer, carried.

**7.07.21 To consider response to Parliamentary boundary review**

Cllr. Andy Sully explained the implications for Norton Fitzwarren which were that

 Norton Fitzwarren, parts of Staplegrove and Kingston St. Mary parishes would now be

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 included in the Tiverton and Minehead constituency.

 Following discussion it was agreed to object to this proposal to remove Norton

 Fitzwarren from the Taunton constituency.

**8.07.21 Playing Field:**

 **(a) Maintenance to Norton Brook at the northern boundary of the playing field and**

 **to the stream south of the nature reserve.**

 It was agreed the stream from Stembridge Way to the north of the pavilion needs

 clearing of rubbish and some tidying up to be done. Proposed Paula Knott to request

 Council’s maintenance contractors to commence the work, seconded Mike Palmer.

 The stream and land south of the nature reserve is owned by West of England

 Developments, Cllr. Andy Sully will ask if some maintenance can be carried out to the

 Stream.

 **(b) National Tree Planting Week – purchase of trees and hedges for the playing field.**

Cllr. Dixie Darch advised that SWT Council could help with supplying trees and hedge

 plants.

**9.07.21 To consider purchase of defibrillators for other areas of the parish.**

It was agreed that a defibrillator should be provided at the playing field and possibly

 at other locations around the village. Cllr. Mike Palmer has investigated sources.

 To be placed on the agenda for the September meeting.

**10.07.21 To consider quotes for:**

 **(a) Proposed dropped kerbs in Yarlington Close**

Three quotes had been requested but two firms had declined to quote due to work

 pressures, R.W Gale has quoted £4014.30 plus VAT to install the six dropped kerbs

 in Yarlington Close. Proposed Graham Withnell that the quote is accepted, seconded

 Mike Palmer, carried. The CIL funds held by Council will be used to pay for the work.

 **b) New and replacement street name signs in the village**

A sum of approximately £2,643 of Community Infrastructure Levy will be remaining

 after the dropped kerbs are installed, proposed Mike Palmer that the funds are used

 to replace damaged and rusty street name signs in the village, seconded Nita Wyatt,

 carried.

**11.07.21 Reports:**

 **a) SCC – report from Cllr. Mike Rigby:**

Work is progressing on replacing the bridges, with a contract hopefully to be awarded

 In mid July. Cllr. Rigby will have discussions with Highways regarding the flooding in the

 Village, especially at Beauford Park.

 Cllr. Rigby will be campaigning to have the villages outside Taunton returned to the

 Taunton seat.

 **SWT – report from Cllr. Andy Sully:**

A decision from the Secretary of State regarding the reorganisation of Councils is

 expected this month.

 Residents will be issued with a blue bag to recycle more items of plastic, black bins will

 then collected every three weeks.

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 **b) Footpaths and update for the bridges on T18/9**

The procurement process is being commenced for the new bridges with a view to the

 works commencing by the end of July.

 The footpaths are being kept clear by our maintenance contractor but T18/5 by the

 railway line needs clearing.

 **c) Clerk**

Rebecca Staddon, SWT Council has sent details of when the LEAP play area will be

 installed on Great Western Way.

 The post and rail fencing needs repairing at the playing field, Council agreed to request

 the maintenance contractor to repair it.

 **d) Health and safety and environmental** – no report.

**12.07.21 To approve draft Reserve Policy document.**

Council agreed to adopt the Reserve Policy drafted by the Clerk, proposed Graham

 Withnell, seconded Phil Bareham, carried.

**13.07.21 Planning: (a)**

25/21/0017 Single storey extension to rear of 27 Manor Park

 25/21/0018 Single storey extension to front of The Stables, Harnham Court

 25/21/0020/HR Notification to remove 4.3m of hedgerow, Montys Farm

 25/21/0023 Installation of 2 gantries at Solar Panel Farm, Montys Farm

 (retention of works already undertaken).

 Agreed no comment required on the above applications.

 **(b) Applications received since issue of agenda** – none received.

 **(c) Approvals and refusals**

 25/21/0012 Demolition of garage and 2-storey extension 49 Rectory Road

 25/21/0010/T Management works to 2 beech trees, 42-47 Marshall Court

 Both applications were approved by SWT Council.

**14.07.21 Finance:**

 **(a) Presentation of quarterly accounts**

 The Clerk presented the accounts for quarter April to June 2021.

 Proposed to approve the accounts Mike Palmer, seconded Paula Knott.

 **(b) Payments via bank transfer and cheque and any subsequently received:**

Alex Forster - repairs to gates and strimming 2 footpaths £290.50

 SWT Council quarterly bill for dog bin collections £374.40

 Clerk’s salary and expenses £781.42 (Inc. £16.99 for file trays). HMRC £116.61

 Proposed to approve payments Paula Knott, seconded Nita Wyatt, carried.

**15.07.21 Correspondence and invitation from Church Warden for a tour of the Church.**

Phil Bareham, Daniel Trussler and the Clerk accepted the invitation for a tour

 of the Church.

**16.07.21 Date, time and place of next meeting.**

1st September, 2021 at 7.30pm in the village hall.

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