**NORTON FITZWARREN PARISH COUNCIL**

**Minutes of the meeting of the Parish Council held on Wednesday, 1st June 2022 in the village hall.**

**Present:** Mike Palmer, Chairman, Paula Knott, Vice Chair, Nita Wyatt, Dee Childs, Phil Bareham,

Graham Withnell, Tom Catherall. Clerk: Janet Gobey.

Also present: Katie Marks, SWT Council, Project Manager for new playing field and Steve Hughes,

SWT Council, SCC Cllr. Andy Sully and 6 members of the public.

The meeting started at 7.30pm with 15 minutes open discussion for the public – matters raised were:

1. The need for a sign ‘Village Hall’ on a lamp post opposite the hall – Cllr. Andy Sully will

 investigate.

1. Funding for future village events e.g. annual summer fete.

**1.06.22 Apologies -** Cllr. Adrian Jones is away and Cllr. Paula Knott will be late.

**2.06.22 Declarations of Interest**  - None declared at this time.

**3.06.22 To approve the minutes of the Annual Parish Council meeting held on the**

 **11th May, 2022.**

The minutes were approved and signed by the Chairman.

**4.06.22 Police matters**

It has been reported to the police that youths have been on the pavilion roof.

 Discussed whether dummy CCTV cameras would help, no decision.

 Beat surgeries are being held at the village hall.

**5.06.22 Actions from last meeting**

No report.

**6.06.22 Update regarding the new playing field.**

The Sports Turf Research Organisation has been undertaking surveys on the field and

 a contractor has been appointed. A fence will be installed around the football pitch to

 discourage dog walkers. Excess soil will be retained on site. The planning application

 will be decided by the end of June and work will commence immediately after that.

 The contractors will be on site for approximately two months and will maintain the

 site for the first year, a commuted sum will be handed over to the Parish Council for

 ongoing maintenance. The football pitch should be playable by September 2023.

**7.06.22 Queen’s Jubilee Celebrations**

 The celebrations were well attended in spite of the wet weather, the cost is

 estimated to come in under budget. Plans for an annual summer fete are to be

 considered.

**8.06.22 WSR Steam Rally – update**

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 Plans are well advanced, permission for the free vintage bus service to use the park and

 ride have been agreed. The bus service will start at 9.30am and will run every 40

 minutes to and from the site. Posters will be going up and adverts placed in local

 newspapers and on the radio.

 8.06pm Cllr. Paula Knott joined the meeting.

**9.06.22 Route 25 bus service – changes to service.**

New timetables will be in force from 6th June and the buses will be double deckers,

 buses through to Dulverton have been reduced. Various options were discussed,

 several members intend to join the Zoom meeting regarding the bus service.

**10.06.22 To consider public survey for new playing field and bus service.**

Generally agreed to undertake a survey to include the new playing field and the changes

 to the bus service, to go out in the autumn due to avoid the summer holidays.

**11.06.22 Update regarding new footbridge on footpath T18/9**

Works are on course to be completed by 10th June, the new bridges are classed as

 ‘disabled friendly’.

**12.06.22 Reports:**

 **(a) SCC & SWT Councils**

Cllr. Andy Sully, Portfolio holder for Environmental and Leisure Services reported that

 the town bridge is to be painted, the paths in Vivary Park are being re-laid and grants

 are available for the installation of electric car charging points.

 West of England developments are intending to plant fruit trees on the land to the west

 of the new playing field to offset phosphate contamination on a development of 20

 houses in Creech St. Michael.

 **(b) Play areas –** see items 4 and 6.

 **(c) Footpaths** – Most of the public footpaths have now had one cut.

 **(d) Clerk & Tree Warden**  the new trees planted to replace the diseased ash trees on

 the Langford Mead estate are not thriving. The Tree Warden will continue to monitor

 their condition.

 **(e) Health and Safety**

The lifebelt positioned by Halse Water near to Station Road has been tied to its post.

 Cllr. Graham Withnell will ring Meadfleet Ltd. who are responsible for it.

**13.06.22 Planning (a)**

 25/22/0008 2 additional storage units, Fair Oak Barn, Wiveliscombe Road.

 25/22/0010 Demolition of former stable building and erection of one dwelling,

 ‘Pen Elm’, Minehead Road.

 25/22/0011 Change of use of land to domestic Wick House Wiveliscombe Road

 No response required for the above.

 25/22/0012 Conversion of conservatory to single storey extension,

 23 Vilberie Close, Norton Fitzwarren. Recommendations submitted, given the

 close proximity to Brock House for traffic management plan and other

 health and safety issues.

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 **(b) Applications received since issue of agenda**

None received.

 **(c) Approvals and refusals**

25/22/0003/T To fell one stem of the Maple tree at village hall – approved.

**14.06.22 To review Council’s Risk Assessment**

Circulated to Councillors prior to the meeting. Proposed to approve Nita Wyatt,

 seconded Graham Withnell, carried.

**15.06.22 Finance:**

 Payments via bank transfer, cheque and debit card and any subsequently

 received:

 SALC Good Councillor Guide booklets and training session £76.00

 SWT Council supply & installation of new street name plates £3038.26

 BHIB Ltd. Insurance 729.01

 Alex Forster Public footpath strimming £567.80

R. Chiplin – Cutting grass in parish £105.00

 Proposed to approve payments Mike Palmer, seconded Paula Knott, carried.

**16.06.22 Correspondence for discussion**

Complaints about parking on the main road and a request for double yellow

 lines, forwarded to SCC Cllr. Mike Rigby to submit to Highways.

**17.06.22 Date, time and place of next meeting.**

Wednesday, 6th July, 2022 at 7.30pm in the village hall.

 The meeting closed at 9.20pm

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